

## 2016-2017 Student Committee Application

### Description:

The purpose of this committee is to gather outside resources such as scholarships, programs, internships, and professional development opportunities and bring these resources to the FPL community and inform peers. . Our hope is that each committee member can add their own piece of knowledge and experience of outside opportunities to share with the Future Physician Leaders Program's incoming members. The Future Physician Leaders Program Student Committee will be comprised of current and past FPL members.

### Committee Responsibilities:

- Identify resources other than those already offered by the Future Physician Leaders Program
- Serve as a mentor to other students:
  - Commit to communicate (once a week) with a mentee for a minimum of one year
  - Address student questions, concerns and assist via email/telephone calls/text messages/Skype/Facetime
  - Update Coordinator and mentorship chair on a quarterly basis
- Assist other students in finding, navigating, and using outside resources
- Attend monthly meetings during the summer program and throughout the academic year
- Attend and volunteer at the FPL orientation and reception symposium and assist in set up
- Help assess the program
  - Reinforce successes
  - Identify areas of improvement
- Assist in organizing the winter reception and other activities
- Assist Coordinator with Outreach events
- Communicate effectively
- Complete a minimum of 40 community service hours per year

Given the opportunity to become a member of the Student Committee, I certify to complete the tasks that have been outlined in this application.

Signature:

Name:

Date:



Name: \_\_\_\_\_ Year in School: 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> 4<sup>th</sup> 5+

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_ Can you text?: **Y** or **N**

School attending in fall: \_\_\_\_\_

Former School Attended (if applicable): \_\_\_\_\_

**Please take the time to provide a brief, thorough response to each of the following questions on a separate page. (250-750 words each)**

1. Why do you want to be on the FPL student committee? What are some of the things you hope to get out of being part of the FPL student committee? What do you want other students to get out of it?
2. What qualities do you have that make you a good mentor? Do you have any previous experience as a mentor? If so, describe your experience and what you learned from it.
3. What leadership skills and qualities do you possess that you can bring to the committee? What aspect(s) of the FPL committee appeals to you the most?
4. If accepted to the committee, what aspect of FPL would you like to see improved? What are some ideas you believe could be incorporated?

Given the opportunity to become a member of the Student Committee, I certify to complete the tasks that have been outlined in this application.

Signature: \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Deadline to submit the application is Tuesday, September 13th by 12:00 pm.**  
**FPL.SC will meet the week of September 19th (day/time TBD)**

### **FPL Student Committee Positions**

Please select the positions you are most interested in. You may select interested in running (IR) or working under a subcommittee (SC) if you would like to work with a specific chair.

**Secretary Chair**

Description: Note keeping, scheduling, creating action Items for members and for Coordinator, work with outreach chair to create calendars for possible events to attend

Please circle one if selected:    IR        SC

**Community Service Chair**

Description: search for community service opportunities for the coming quarter(s), compile a calendar of community service events and submit to Coordinator two weeks prior to the beginning of the quarter for approval, work with social media chair to promote community events, keep an attendance log of members at events (If the chair is unable to go to the event, they will find someone to take attendance log for them). Send a short report of the event to Coordinator via email and the attendance log quarterly and develop questionnaire to determine types of service students are interested in participating in

Please circle one if selected:    IR        SC

**Mentorship Chair**

Description: Participate in mentorship activities, such as orientation, training, and evaluation; contribute to the identification and matching of mentors with mentees, serve as a resource for both mentors and mentees, collect and review contact reports from all mentors during the Student Committee meetings, meet with the coordinator once a month or as necessary to review mentor-mentee progress and to identify any concerns; ensure that the mentor/mentee relationships are successful, maintain strict confidentiality and organize a mixer to allow all mentors and mentees to meet in person before the start of mentoring

Please circle one if selected:    IR        SC

**Communications Chair**

Description: Communicate with individuals who have participated in FPL (ex. Alumni spotlight-take photos and upload to social media with appropriate captions), post upcoming opportunities (educational, enhancement, volunteer, etc.), work with other Pipeline Programs to enhance recruitment or outreach and create new ideas for social media engagement

Please circle one if selected:    IR        SC

**Public Relations (Outreach/Events) Chair**

Description: Organize fairs/tabling (ex. Highlander day, UCR SOM Open House, Mi Mentor Conference, etc), work with community service chair in addressing Coachella Valley outreach, communicate effectively with outside organizations and network with outside individuals to raise awareness of FPL

Please circle one if selected:    IR        SC